Your Full Name]

[Your Address]

[Your Phone Number]

[Date]

*Note that your notice should be given one month before*

*the day your rent is due.*

Sent via [email or certified mail]

[Landlord Name]

[Property Management Company (if applicable)]

[Street]

[City, State, Zip]

Re: rental property located at [address]

Dear [Landlord or Property Manager Name],

I, [Full Name], am writing to notify you that I will be moving from the above stated property. This letter is to serve as my one month notice to vacate and terminate the tenancy. I will vacate the property on or before \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_.

Send my deposit return to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Yours truly,

[Name]